

# AGENDA

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**Meeting:** PEWSEY AND TIDWORTH AREA COMMITTEE  
**Place:** Council Chamber, County Hall, Trowbridge, BA14 8JN  
**Date:** Tuesday 12 May 2015  
**Time:** Upon the rising of the Annual Meeting of Council

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Please direct any enquiries on this Agenda to Libby Beale, Senior Democratic Services Officer, direct line 01225 718214 or email [elizabeth.beale@wiltshire.gov.uk](mailto:elizabeth.beale@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225)713114/713115.

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**Membership:**

Cllr Mark Connolly  
Cllr Charles Howard  
Cllr Christopher Williams

Cllr Jerry Kunkler  
Cllr Paul Oatway  
Cllr Stuart Wheeler

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# AGENDA

1 **Election of Chairman**

To elect a Chairman for the forthcoming year 2015/2016.

2 **Election of Vice-Chairman**

To elect a Vice-Chairman for the forthcoming year 2015/2016.

3 **Minutes of the Previous Meeting**

To confirm the minutes of the meeting of the Committee held on 13 May 2014.

4 **Sub Committees (Area Boards)**

To agree to set up the following sub-committees:

- (a) Tidworth Area Board (3 members)  
Consisting of the unitary councillors for the electoral divisions of The Collingbournes and Netheravon, Ludgershall and Perham Down and Tidworth.
- (b) Pewsey Area Board (3 members)  
Consisting of the unitary councillors for the electoral divisions of Burbage and The Bedwyns, Pewsey and Pewsey Vale.

5 **Substitution Arrangements**

To agree the following substitution arrangements:

<u>Tidworth Area Board</u>	<u>Pewsey Area Board</u>
Cllr Jerry Kunkler	Cllr Mark Connolly
Cllr Paul Oatway	Cllr Charles Howard
Cllr Stuart Wheeler	Cllr Christopher Williams

6 **Urgent items**

Any items of business which, in the opinion of the Chairman, should be considered as a matter of urgency.



## **Guidance on the election of the Area Board Chairman and Vice-Chairman**

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice-chairman of an area board shall remain in post until their successors are appointed.

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## PEWSEY AND TIDWORTH AREA COMMITTEE

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**MINUTES OF THE PEWSEY AND TIDWORTH AREA COMMITTEE MEETING  
HELD ON 13 MAY 2014 AT COUNCIL CHAMBER - COUNTY HALL,  
TROWBRIDGE BA14 8JN.**

**Present:**

Cllr Mark Connolly, Cllr Charles Howard, Cllr Christopher Williams, Cllr Jerry Kunkler,  
Cllr Paul Oatway and Cllr Stuart Wheeler

**Also Present:**

Sharon Smith (Senior Democratic Services Officer)

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**1 Election of Chairman**

Nominations were sought for the position of Chairman of the Pewsey and Tidworth Area Committee for the 2014/15 municipal year.

**Decision**

**Cllr Christopher Williams was elected Chairman of the Pewsey and Tidworth Area Committee for the 2014/15 municipal year.**

Cllr Williams took the Chair

**2 Election of Vice-Chairman**

Nominations were sought for the position of Vice-Chairman of the Pewsey and Tidworth Area Committee for the 2014/15 municipal year.

**Decision:**

**Cllr Jerry Kunkler was elected Vice-Chairman of the Pewsey and Tidworth Area Committee for the 2014/15 municipal year.**

**3 Minutes of the Previous Meeting**

The minutes of the previous meeting held on 14 May 2013 were signed and approved as a correct record.

#### 4 **Sub Committees (Area Boards)**

The following sub-committees were established:

(a) **Tidworth Area Board (3 members)**

Consisting of the unitary councillors for the electoral divisions of The Collingbournes and Netheravon, Ludgershall and Perham Down and Tidworth.

(b) **Pewsey Area Board (3 members)**

Consisting of the unitary councillors for the electoral divisions of Burbage and the Bedwyns, Pewsey and Pewsey Vale.

#### 5 **Substitution Arrangements**

**Decision**

The following substitution arrangements were agreed:

(a) **Tidworth Area Board**

**Substitutes**

**Cllr Paul Oatway  
Cllr Jerry Kunkler  
Cllr Stuart Wheeler**

(b) **Pewsey Area Board**

**Substitutes**

**Cllr Mark Connolly  
Cllr Charles Howard  
Cllr Chris Williams**

(Duration of meeting: 2.00 - 2.05 pm)

The Officer who has produced these minutes is Sharon Smith, of Democratic & Members' Services, direct line 01225 718378, e-mail [sharonl.smith@wiltshire.gov.uk](mailto:sharonl.smith@wiltshire.gov.uk)

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